S.V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT-395 007

INSTRUCTION TO NEWLY ADMITTED Ph.D. STUDENTS
SPRING (EVEN) SEMESTER 2025-26

All the candidates offered admission in the Ph.D. program for the Spring (even) Semester, 2025-26 are advised to follow the below mentioned steps for completing registration requirements (offline mode)

STEP	ACTIVITY	VENUE
STEP 1	To collect Initial Registration Forms, Tuition Fees Form and Admission Number (DS25####)	Ph.D. Desk, 1st Floor Academic Section, New Administrative Building.
STEP 2	All candidates selected for PhD admission have to complete the fee payment process through MIS, SVNIT Payment Portal. It is mandatory to complete the payment of the semester fee and registration between 22 Dec 2025 to 30 Dec 2025 confirm your seat and finalize your registration.	Ph.D. Desk, 1st Floor Academic Section, New Administrative Building.
STEP 3	To approach Research Supervisor(s) in the Department for filling up the registration forms along with 4 copies of course registration card	Respective Supervisor(s) in the Department.
STEP 4	To contact the Department's Ph. D. Co-ordinator for signature on the Course Registration card along with all registration forms	Ph.D. Co-ordinator/Supervisor/Co-supervisor of the Department.
STEP 5	To submit necessary registration forms with fee forms and xerox copy of fee receipt.	Ph.D. Desk, 1st Floor Academic Section, New Administrative Building.
STEP 6	To complete Hostel admission procedure, subjected to availability.	Hostel Section, 1st Floor Academic Section, New Administrative Building.

(1) **The registration and fee payment process are required to be completed between Dec 22, 2025 to Dec 30, 2025.**

(2) **Ph.D. candidates opting course from M.Tech. programme for their credit requirements, their course classes will commence with respective M. Tech.- 1st year teaching. Candidate must visit institute website regularly for updates.**

(3) **All candidates are required to report on 05 Jan, 2026. Candidates must approach their supervisor and start research work immediately.**

(4) **Candidates who submitted undertaking(s) at the time of document verification, due to the unavailability of certain documents in the prescribed formats must submit all required documents at the time of registration. Registration will not be processed without the submission of these documents.**